



Apply for the ICVE

The International Certified Vocational Evaluator (ICVE) credential application process is described in the attached chart. The Vocational Evaluation and Career Assessment Professionals (VECAP) credentialing committee has approved this process as has the College (CVRP) which accepts and approves applications.

Please read the requirements to determine if you meet them. If you have any questions you can contact the CVRP/College directly at info@cvrp.ca or call 613-507-8847. Remember that you can submit your résumé first, at no charge, to determine initial eligibility. We encourage you to apply to continue the professionalization of our profession.

ICVE Certification Process

	Required to provide proof of Educational Background to Credentialing Body	Required to provide proof of Vocational Evaluation Experience to Credentialing Body	Passed Exam on Vocational Evaluation	Current	Process
Current CVE	Yes	Yes	Yes	Yes	Direct admit (Grand parented) into ICVE
Lapsed CVE w/in last 5 years	Yes	Yes	Yes	No	Show evidence of continuing education/keeping current in the field during lapse (on average 20 CEUs per year) then direct admit to ICVE
Current PVE	Yes	Yes	Not Required	Yes	Expedited Application Process <ul style="list-style-type: none"> ▪ Submit two redacted reports for peer review/receive approval of peer review ▪ Take examination

Lapsed PVE w/in last 5 years	Yes	Yes	Not Required	No	<p>Expedited Application Process</p> <ul style="list-style-type: none"> ▪ Show evidence of continuing education/keeping current in the field during lapse (on average 20 CEUs per year) ▪ Submit two redacted reports for peer review/receive approval of peer review ▪ Take examination
Current CRC <i>without prior vocational evaluation work experience</i>	Yes	No	Not Available	Yes	<p>Expedited Application Process</p> <ul style="list-style-type: none"> ▪ Provide documentation of Vocational Evaluation Experience via submission of Employer Verification form* (3000 hours of experience including completion of a minimum of 40 assessments or evaluations with reports) ▪ Submit two redacted vocational evaluation or vocational assessment reports for peer review/receive approval of peer review ▪ Take examination
Current CRC with prior vocational evaluation work experience	Yes	Yes	Not Available	Yes	<p>Expedited Application Process</p> <ul style="list-style-type: none"> ▪ Provide documentation of Vocational Evaluation experience via submission of Employer Verification form* (3000 hours of experience including completion of a minimum of 40 assessments or evaluations with reports) ▪ Submit two redacted vocational evaluation or vocational assessment reports for peer review/receive approval of peer review ▪ Take examination

Current IPEC	Yes	Yes	Not Required	Yes	Expedited Application Process <ul style="list-style-type: none"> ▪ Submit two redacted reports for peer review/receive approval of peer review ▪ Take examination
Current ABVE	Yes	Yes	Not Required	Yes	Expedited Application Process <ul style="list-style-type: none"> ▪ Submit two redacted reports for peer review/receive approval of peer review ▪ Take examination
No Credential	No	No	No	N/A	Full Application Process <ul style="list-style-type: none"> ▪ Provide documentation of undergraduate or higher degree in Vocational Evaluation, Psychology, Rehabilitation Counseling, or a related field ▪ Provide documentation of specific coursework in formal psychometric assessment ▪ Provide documentation of Vocational Evaluation Experience via submission of Employer Verification form* (3000 hours of experience including completion of a minimum of 40 assessments/evaluations with reports) ▪ Submit two redacted reports for peer review/receive approval of peer review ▪ Take examination

* if self-employed, must provide submission of job description, résumé/CV, and three letters of reference

All must show proof of professional liability insurance, federal criminal background check, and complete college jurisprudence (terms and conditions of ICVE certification).

Application Cost including Examination: \$ 425.00 Canadian (approximately \$313 USD)



ICVE Certification Maintenance

40 CEUs (6 ethics CEUs) will be required over a two-year period

- | | |
|---|------------------------------------|
| ▪ Annual Renewal Fee - one (1) Certification | \$285.00 (approximately \$210 USD) |
| ▪ Annual Renewal Fee – two (2) Certifications | \$385.00 (approximately \$284 USD) |
| ▪ Annual Renewal Fee – more than two (2) Certifications | \$400.00 (approximately \$295 USD) |

There is no cost to record continuing education credits