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**VECAP**

Vocational Evaluation and Career Assessment Professionals

**Submission for Request for Posting of Training Program on VECAP Website**

Please submit the following information to VECAP’s Home Office at [vecapoffice@gmail.org](mailto:vecapoffice@gmail.org), if you would like VECAP to consider your training program to be placed on our website as a resource.

For professional development training program:

* Description of topic and content
* Learning Objectives (3)
* Biography of trainer or provider
* Time required to complete, which will count for CEU hours
* Types of credits offered – if already pre-approved
* Weblink and/or contact information
* Include if this is a one-time offering or one that is on-going
* Add any additional information here:

Submit submission to VECAP’s Home Office at [vecapoffice@gmail.org](mailto:vecapoffice@gmail.org). You will receive a decision within 2 weeks (14 days) from submission.